

PAKISTAN ATOMIC ENERGY COMMISSION FOUNDATION
P.O BOX NO. 216,
ISLAMABAD
Application for
Financial Assistance for Children Education

(For in-service & retired employees in SPS 1 to 7)

1. Applicant's Name: Mr. / Mrs. _____
(Block letters) (Widow may write her name alongwith the names of her husband)
- 2(a).PIN #: _____ 2(b) CNIC # _____ - _____ - _____
3. Designation: _____ 4. Project/Establishment _____
5. Present Status In-service Retired
If retired, mention date of retirement. _____
(Widow may mention date of death of her husband)
6. Nature of Service: Regular Contract
- 7(a) SPS _____ 7(b) Basic Pay Rs. _____ *(at the time of submitting application / retirement)*
8. Date of starting contribution towards CFP: _____
(Mention month & year e.g Mar, 01)
9. Childs' Name: _____
(Block letters)
10. Class/Level: _____ 11. Year/Semester of study: _____
(e.g. FA/F.Sc, BA/B.Sc etc.). (e.g. 1st year, 1st semester etc.)
12. Name of the Institute / College / University: _____
13. Percentage marks of the previous year's examination. _____ %.
Passed Failed
14. Nature of the fee deposited. _____
(e.g. Annual fee, Tuition fee, Admission fee, Board/Univ. fee etc.)
15. Amount Claim. _____ Fee Period. _____
(eg. Jul to Dec etc.)
16. Fee receipt No(s) _____ 17. Date (s) of fee deposit. _____
18. Whether the assistance for Childrens' Education from Foundation availed earlier?
Yes No
If yes, give detail(s): _____
19. **Declaration by the applicant.**
I solemnly declare that I have been informed of/read the terms & conditions of the subject scheme and I solemnly declare that the above information is true.
- Date: _____
(Signature of the applicant) (Applicant's Cell #)
20. **Endorsement from Head of Establishment / Administrator.**
The above information as submitted by the applicant is correct & verified.
- Date: _____
(Signature & Stamp) (Contact #)

For Foundation Office Use only.

Application receipt date: _____

Date as in the application: _____

Documents/Eligibility Checklist

(Tick the relevant one)

- Original fee receipt(s) of the Institute / College / University clearly showing the date of deposit of fee, period of fee and the total amount with proper break-up. The fee may not be deposited more than six (6) months prior to the date of application. In case where bank deposit slip is submitted, the Head of the Institute / College is required to verify the same.
- In case of PAEC Colleges, the concerned Accounts Officer or the Principal may verify the fee amount with proper break-up. Pay slips showing fee deduction will not be accepted.
- In case of specific Board / University fee (such as Registration or Exam fee) that are not presented on the proper fee receipt, a copy of the schedule of fee issued officially by the concerned Board / University may be submitted (For students of PAEC Colleges only).
- Attested copy of the current Institute ID / College ID /University ID / Bus card(s).
- A certificate from the Head of Institute / College or Dean of the Faculty (or any other appropriate authority) of the College / University that the applicant's child is a bonafide student of the Institute / College / University clearly mentioning the class and academic year semester mentioned in the application.
- An attested copy of the immediate previous class detailed marks sheet (s). Those whose children have failed at any level or have not passed the previous examination as a whole (in supplementary exams) need not apply. Please note that Internet downloaded marks-sheets are not acceptable.
- Attested copy of the 1 & 2 of the service book of the applicant showing list of his family members. In absence of service book only (such as in case of contract employees), attested copy of the relevant page of the applicant's SPD Security Clearance Proforma OR B-Form of the applicant with the above-mentioned information.
- Certificate (in original) from the Head, LAO that the applicant is / was contributing towards Central Financial Pool (CFP) indicating month and year of making contribution.
- Attested copy of the immediate previous month's pay slip of the applicant. In case of retired / deceased employee, copy of LPC (Last Pay Certificate) alongwith copy of PPO (Pension payment Order) may be provided.
- Attested copy of the CNIC of the applicant.
- Extra sheet in case there is not sufficient space in the Form.

Note Please:

In case of application for two or more children of an employee, separate forms may be used for each daughter.